Great Wall Researcher

Description
The Great Wall Researcher will support content development by conducting historical and archival research on key events between 1960 and 2020, and assist in interviews with community partners and project participants. This research will guide the development of the artistic designs for the extension of the Great Wall mural. Under the direction of the Great Wall Research Director, the Researcher will work with the artistic team, Curriculum Development Assistants, Digital Mural Lab team and Archivist to archive and disseminate the research findings.

Responsibilities

- Conduct literature reviews, internet research and perform other methods of research in support of the The Great Wall of LA project.
- Utilize SCALAR and powerpoint presentations to upload and track research generated for the project.
- Present research findings utilizing established research protocols that are legible to multiple audiences
- Collect and analyze data
- Prepare interview questions, conduct Interviews, and summarize findings when required in written and verbal communications.
- Maintain accurate records of interviews, safeguarding the confidentiality of subjects, as necessary.
- Work across multiple hardware and operating system platforms/environments following established protocols
- Request or acquire equipment or supplies necessary for the research components of the project.
- Attend project meetings with the Research Team, Research Director, Judy Baca, DML artists and the mural artist team when necessary.
- Provide navigational and program support to artists using the SCALAR program.
- Summarize project results when applicable.
- Prepare other articles, reports, and presentations on The Great Wall of LA as assigned.

Qualifications

Education

- Bachelor’s degree from an accredited university with an emphasis in Ethnic Studies preferred.

Skills & Experience

- 2 to 3 years research experience preferred.
- Historical awareness and experience working with African American, Asian American, or Native American communities preferred.
- Previous work experience with a non-profit arts organization preferred.
- Familiarity with and experience conducting literature reviews, archival
research, and working with librarial and photographic databases
- Knowledge of analytical survey instruments, ethical protocols, and procedures
- Excellent organizational and time management skills and attention to detail.
- Strong analytical skills.
- Proficient in multiple data collection and analysis techniques
- Effective communicator, both orally and written
- Ability to investigate, draw conclusions, and make recommendations based on research data and findings.
- Ability to gather and analyze statistical data and generate reports.
- Across multiple hardware and operating system platforms/environments.
- Broad knowledge of spreadsheet, word processing, cloud based, presentation, GIS/mapping, and graphics applications
- Proficient using Microsoft Office and Google Suite.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Teamwork and problem-solving oriented attitude.

Contacts
Please submit a resume and cover letter to jobs@sparcinla.org. Please include a link to your portfolio/website with current work.